



**ELECTRONIC COURT CASE MANAGEMENT
INFORMATION SYSTEM
(ECCMIS)**

**MONTHLY (MARCH, 2022)
IMPLEMENTATION REVIEW REPORT**

**Presented by the ECCMIS TECHNICAL COMMITTEE
Judicial Training Institute (JTI), Nakawa Kampala**

THURSDAY 21ST APRIL, 2022

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1.0 INTRODUCTION

Today, it is important to acknowledge that the advent of Information and Communications Technology (ICT) is fundamentally changing the way people work, learn and interact. ICT is being adopted in all aspects of society to facilitate online service delivery. Both Government and the Private Sector have to move in that direction and adopt the emerging new technologies if they are to match and fit within the current global world. As we inevitably brave to embrace the 4th Industrial Revolution, we have a duty to equip ourselves with relevant modern IT skills in order to survive the contemporary storms and remain relevant to the modern clientele that we inevitably have to serve.

1.1 Background

The Judiciary 5-Year ICT Strategy for the period 2015-2020 premised on 9No. Pillars detailed Pillar No. 2 as: **Adequate Management Information Systems** with a Strategic Goal of: **Develop and Maintain Management Information Systems that support the Judiciary Business Processes**. A number of Strategic Programs under this Pillar No. 2 were enlisted for implementation. These included:-

- i. Map the Case Flow Process;
- ii. Re-Engineer the Court Case Administration System (CCAS);
- iii. Implement E-Filing;
- iv. Develop a Two Way USSD/SMS Solution;
- v. Settlement of Court Fees using Mobile Money.

The Judiciary had over the years received a number of user requirements both internal and external from different stakeholders. These requirements include; ***online access to the system, e-filing, Queue Management, an e-file of a case, system integration*** with stakeholders like the Office of the Director of Public Prosecutions, the National Identification and Registration Authority, the Ministry of Lands, Housing and Urban Development, the Uganda Police Force, the Uganda Prisons Service etc. These new user requirements necessitated an overhaul of the CCAS System. These requirements pointed to a *System* that is *Electronic*, that supports *integration* and one

that is able to *manage Court Cases* hence the name ***ELECTRONIC COURT CASE MANAGEMENT INFORMATION SYSTEM (ECCMIS)***.

1.2 The Electronic Court Case Management Information System (ECCMIS)

The ECCMIS is:-

- i. A fully-featured system that automates & tracks all aspects of a case life cycle from initial filing through disposition & appeal as to each individual party for any case type.
- ii. Founded on the Judiciary business rules engine, requiring minimal human intervention.
- iii. Able to facilitate the efficient & reliable collection, organization, distribution and retrieval of significant amounts of case specific data as well as the processing of payment of relevant court fees & fines.
- iv. Able to generate reports from system for decision making.

The ECCMIS has the following main functionalities:



Figure 1: The ECCMIS Main Functionalities

2.0 REVIEW OF THE MONTHLY (MARCH, 2022) ECCMIS IMPLEMENTATION

This Chapter focus on the performance of the ECCMIS implementation in the 7No. ECCMIS Cluster 1 Court Stations for the month of March 2022.

2.1 Launch of the ECCMIS Go-Live

On the **1st March, 2022**, the Hon. The Chief Justice launched the ECCMIS Go-Live in Uganda. A Phased deployment methodology was adopted with ECCMIS Phase 1 covering 18No. Court Stations. An ECCMIS Phase 1 Implementation Strategy was adopted with a total of 3No. Clusters organised as follows:-

S/No.	Cluster	Courts/Division/Court Stations	ECCMIS Go-Live Date
1.	Cluster 1	<ul style="list-style-type: none"> i. Supreme Court ii. Court of Appeal/Constitutional Court iii. Anti-Corruption Division iv. Commercial Court v. Lands Division vi. Civil Division vii. Mengo CM 	<ul style="list-style-type: none"> • 1st March, 2022 for Cluster 1 Courts/Divisions/Court Stations
2.	Cluster 2	<ul style="list-style-type: none"> i. Jinja High Court ii. Jinja CM Court iii. Kakira G1 Court iv. Bugembe G1 Court v. Family Division vi. International Crimes Division 	<ul style="list-style-type: none"> • 1st April, 2022 for Cluster 2 Courts/Divisions/Court Stations
3.	Cluster 3	<ul style="list-style-type: none"> i. Criminal Division ii. Buganda Road CM Court iii. Nakawa CM Court iv. Makindye CM Court v. LDC G1 Court 	<ul style="list-style-type: none"> • 1st May, 2022 for Cluster 3 Courts/Divisions/Court Stations

The full ECCMIS Functionalities was operationalized in the 7No. Cluster 1 Court Stations. All Paper filing of cases including documents was to be Electronic through the ECCMIS including E-Payments.

Implication

It can be observed that the scheduled ECCMIS Go-Live date for the Cluster 1 and Cluster 2 i.e 1st April, 2022 and 1st May 2022 respectively will not be achieved.

This is attributed to the facts that:-

- i. The work in the Cluster 1 Court Stations turned out to be more that expected in regard to ECCMIS System Customization; and
- ii. The small number of ICT Staff to offer handholding support the ECCMIS Users.

Proposed Way Forward

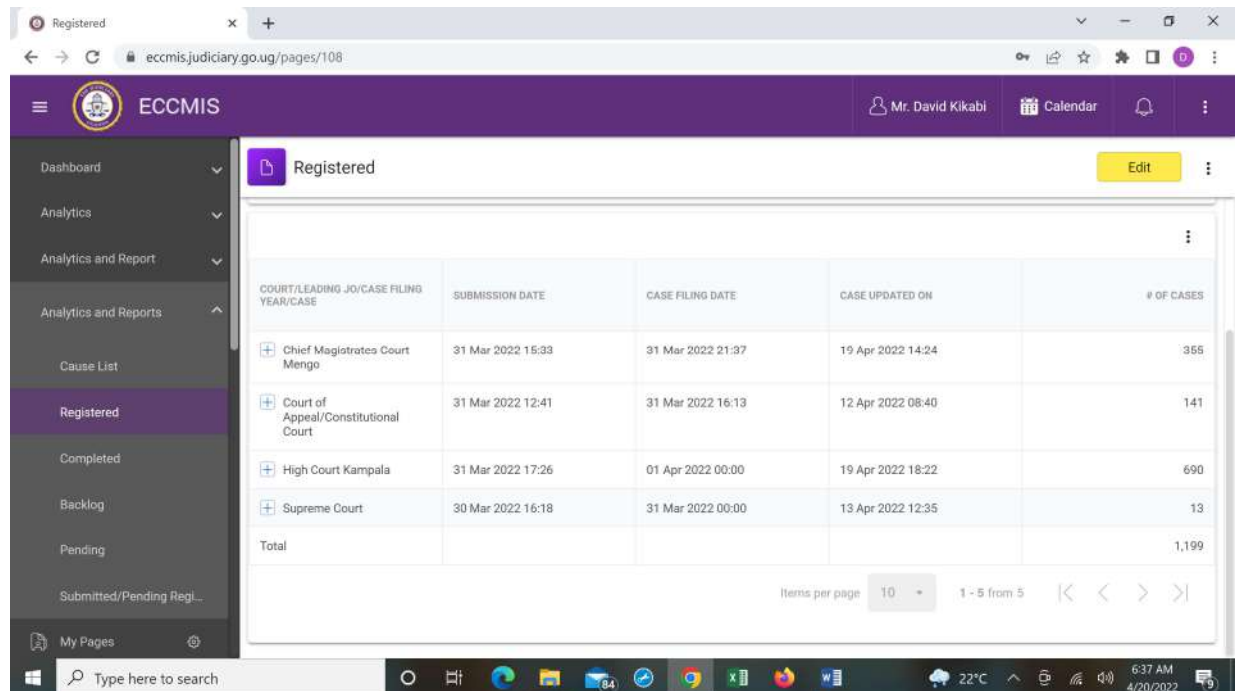
Roll-out for Cluster 1 and 2 be re-scheduled for **1st July, 2022** and **1st September, 2022** respectively.

2.2 ECCMIS Registered Users

For the month of March,2022, a total of **2,372No.** Active Users have been registered on the ECCMIS.

2.3 Registered Cases in ECCMIS for the Month of March, 2022

For the month of March, 2022, a total of 1,199No. Cases have been registered as summarized in the **Figure 2** below.



COURT/LEADING JO/CASE FILING YEAR/CASE	SUBMISSION DATE	CASE FILING DATE	CASE UPDATED ON	# OF CASES
Chief Magistrates Court Mengo	31 Mar 2022 15:33	31 Mar 2022 21:37	19 Apr 2022 14:24	355
Court of Appeal/Constitutional Court	31 Mar 2022 12:41	31 Mar 2022 16:13	12 Apr 2022 08:40	141
High Court Kampala	31 Mar 2022 17:26	01 Apr 2022 00:00	19 Apr 2022 18:22	690
Supreme Court	30 Mar 2022 16:18	31 Mar 2022 00:00	13 Apr 2022 12:35	13
Total				1,199

Figure 2: Summary of Registered Cases in ECCMIS for the month of March, 2022

The **Table 1** below summarizes the Case Registration for the months of February, 2002 (Manual) and with ECCMI for March, 2022. The February, 2022 Case Registered are derived from the **Judiciary Statistical Report for the month of March, 2022.**

Table 1: No. of Registered Cases in February, 2022 (Manually) and using ECCMIS in March, 2022 for each of the 7No. Court Stations

S/No.	Court	Number of Cases Registered Manually in February, 2022	Number of Cases Registered with ECCMIS in March, 2022
1	Supreme Court	10	13
2	Court of Appeal/Constitutional Court	137	141
3	Anti-Corruption Division	21	32
4	Civil Division	251	170
5	Commercial Division	82	217
6	Lands Division	149	271
7	Mengo Chief Magistrates Court	247	355
TOTAL		897	1,199

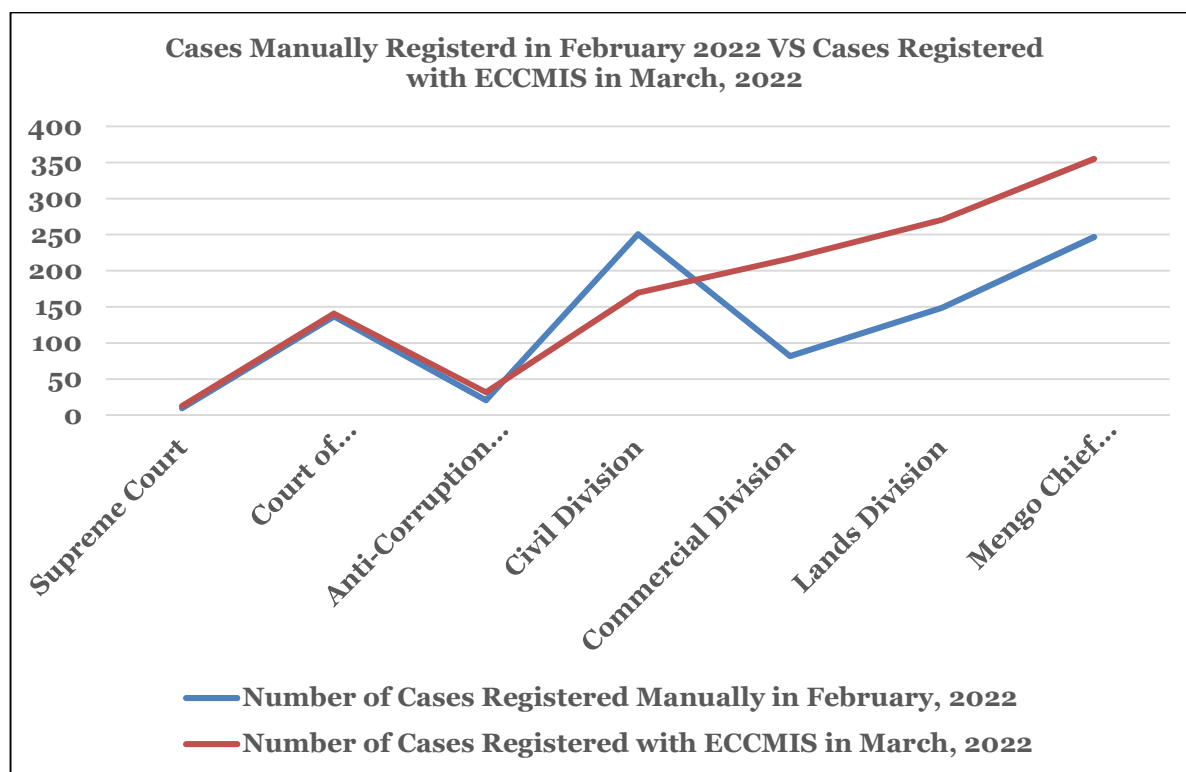


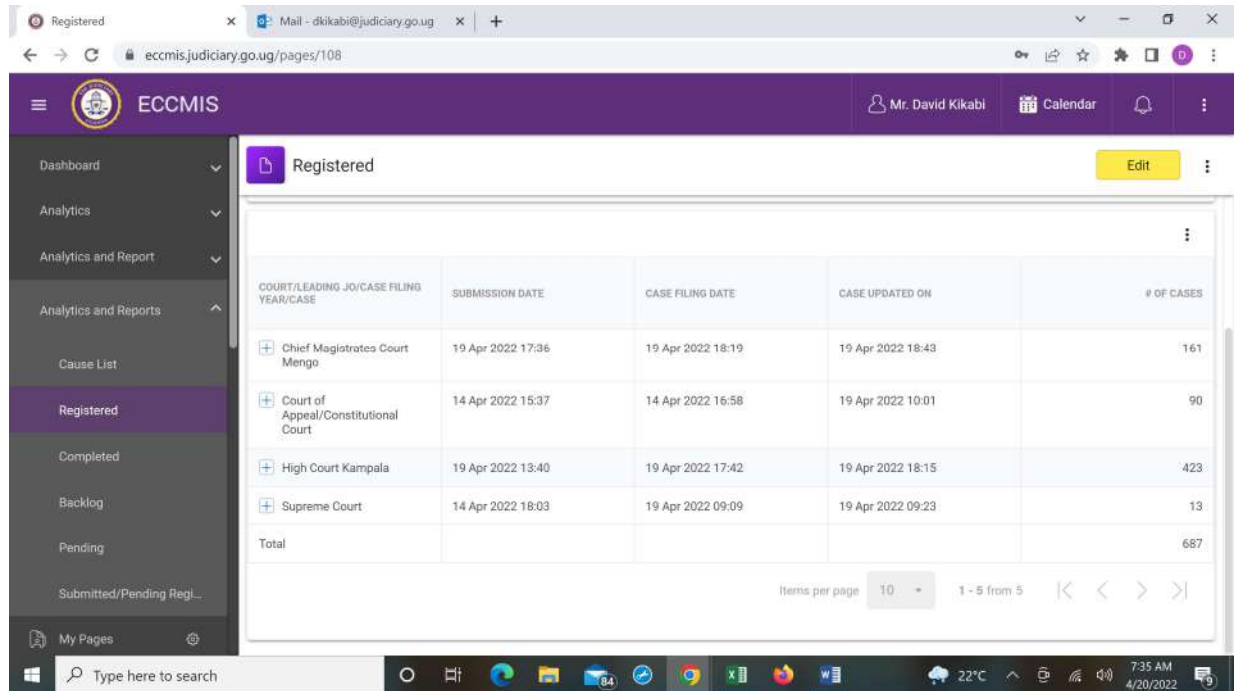
Figure 3: Case Manual Registration in February, 2022 compared to ECCMIS Registration in March, 2022

Observation:

It can be observed from the **Figure 3** above that there has been an increase in the number of Registered cases in the month of March 2022 with the use of ECCMIS as compared to the month of February, 2022 when case filing was manual.

2.4 Registered Cases in ECCMIS for the Month of April, 2022 (1st – 19th April, 2022)

The **Figure 4** below summarizes the number of Registered cases in ECCMIS for the month of April, 2022 (1st – 19th April, 2022) for each of the 7 No. ECCMIS Cluster 1 Court Stations.



COURT/LEADING JO/CASE FILING YEAR/CASE	SUBMISSION DATE	CASE FILING DATE	CASE UPDATED ON	# OF CASES
Chief Magistrates Court Mengo	19 Apr 2022 17:36	19 Apr 2022 18:19	19 Apr 2022 18:43	161
Court of Appeal/Constitutional Court	14 Apr 2022 15:37	14 Apr 2022 16:58	19 Apr 2022 10:01	90
High Court Kampala	19 Apr 2022 13:40	19 Apr 2022 17:42	19 Apr 2022 18:15	423
Supreme Court	14 Apr 2022 18:03	19 Apr 2022 09:09	19 Apr 2022 09:23	13
Total				687

Figure 4: Summary of Registered Cases in ECCMIS for the month of April, 2022 (1st – 19th April, 2022)

The **Table 2** below summarizes the No. of Registered Cases for the month of April, 2022 (1st – 19th April, 2022) for the 7No. ECCMIS Cluster 1 Court Stations.

Table 2: No. of Registered Cases for the month of April, 2022 (1st – 19th April, 2022) for each of the 7No. Court Stations

S/No.	Court	Number of Cases Registered with ECCMIS 1st - 19th April, 2022
1	Supreme Court	13
2	Court of Appeal/Constitutional Court	90
3	Anti-Corruption Division	11
4	Civil Division	66
5	Commercial Division	144
6	Lands Division	202
7	Mengo Chief Magistrates Court	161
	TOTAL	687

2.5 Cases in Draft Form (Not yet Registered) in ECCMIS for the Month of March, 2022

The ECCMIS registers Draft cases that have been submitted to Court Pending Registration that follows in the following categories:-

- i. Court Cases which are in "Pending Registration" state and "Registrar/Magistrate in Charge" is not assigned yet (***Cases still with the Records Officer***)
- ii. Court Cases which are in "Pending Registration" state and "Registrar/Magistrate in Charge" is assigned (***Cases still with the Registrar***)

The **Figurebelow** details the above Draft cases in ECCMIS from the 1st March, 2022 to 20th April, 2022.

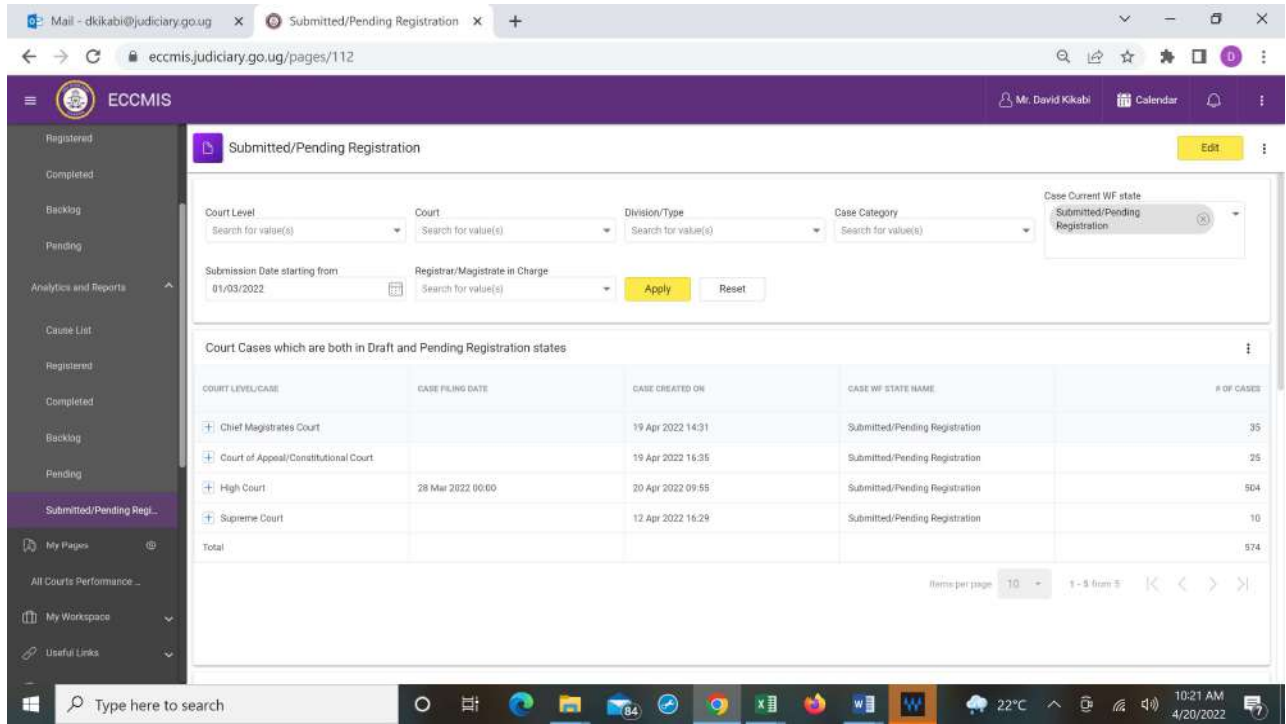


Figure 5: Summary of Draft Cases submitted Pending Registration for the period 1st March – 20th April, 2022

The **Table 3** below details the above Draft cases in ECCMIS from the 1st March, 2022 to 20th April, 2022.

Table 3: Detail of Draft Cases submitted Pending Registration for the period 1st March – 20th April, 2022

S/No.	Category	SC	COA/CC	ACD	CIVIL	COMM	LAND	MENGO CM	TOTAL
	Submitted Pending Registration								
1	Cases still with the Records Officer	7	17	0	1	15	124	32	196
2	Cases still with the Registrar/CM-In-Charge	3	8	3	14	164	183	3	378
	TOTALS	10	25	3	15	179	307	35	574

Implication
 It is evident from the above table that the ECCMIS contains a total of 574No. Court Cases that have been submitted to Court but Not Registered. These are at different Levels in the Court System. A total of 196No. Cases have NOT been submitted to the Registrars/Magistrate In Charge for Registration while a total of 378No. Cases have been submitted and await Registration by the Registrar/Magistrate in Charge.

ECCMIS Roles for the Registrar//Magistrate In-Charge and Records Officer at Case Registration

a) Currently the Registrar/Magistrate In-Charge performs the following Roles on the System during the Case Registration Process

- i. Validation and Signature of Documents (e.g **Plaint**, Pleadings, Notices, issues summons, validates the summons, written statement of Defence & affidavits etc)
- ii. Validating of Parties
- iii. Verify Payment
- iv. Registration of the Case
- v. Creation of Summons
- vi. Allocation of Cases
- vii. Signing of Court documents after the Hon. Judge has fixed hearing dates.

b) Currently the Records Officer performs the following Roles on the System during the Case Registration Process

- i. Confirms Payment
- ii. Selects Registrar/Magistrate In-Charge in Charge of Registration and Allocation of Cases

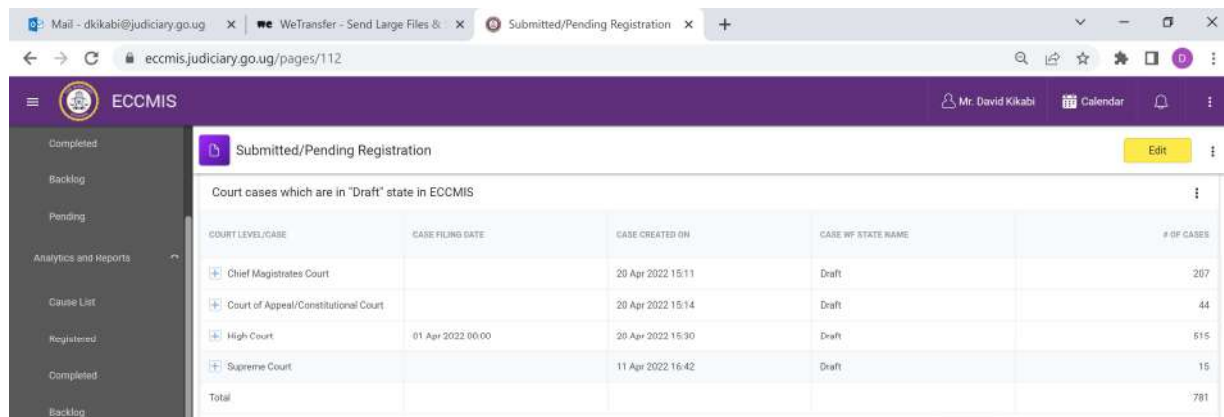
Implication

There is therefore need to devise means to quicken the Registration of Cases in the ECCMIS. In the manual system, once the Advocate/Litigant presented his **Plaint** and the Slip for Court Fees Payment at the Counter, his/her case would be registered and off he/she went away with a Case Number.

It has also been a Feedback from the Advocates that the “**Case Submission date**” - ECCMIS date when Advocate/Litigant submits cas to Court should be the same as the “**Case Filing Date**” - ECCMIS date when Registrar/Magistrate In-Charge Registers the case as been the case with the manual System.

2.6 Cases in DRAFT State in ECCMIS for the Month of March, 2022

The **Figure 6** below shows a total of **781No.** of Cases in the ECCMIS in DRAFT state (cases still with the Advocates/Litigants NOT yet submitted to Court for Registration).



COURT LEVEL/CASE	CASE FILING DATE	CASE CREATED ON	CASE WF STATE NAME	# OF CASES
Chief Magistrates Court		20 Apr 2022 15:11	Draft	207
Court of Appeal/Constitutional Court		20 Apr 2022 15:14	Draft	44
High Court	01 Apr 2022 00:00	20 Apr 2022 15:30	Draft	515
Supreme Court		11 Apr 2022 16:42	Draft	15
Total				781

Figure 6: Number of Cases in Draft State for the period 1st March – 19th April, 2022

Implication

This big number of cases in DRAFT State is constituted by cases in the following categories:-

- i. Un-submitted cases for Registration: We have received Advocates/Litigants that have complained that it is a long time since they submitted there Cases for Registration but not yet registered. Analysis has revealed that actually the Advocates/Litigants never submitted the Cases to the Court. This is a result of missing on the Submit action to Court.
- ii. Cases still under compiling
- iii. Cases that have been abandoned
- iv. Duplicated Cases.

Way Forward:

The ECCMIS currently is configured that NO case can be deleted.

- It is proposed that a DRAFT Case in ECCMIS is assigned a “Time-to-Live” period of say 30 days. This implies that if the 30 days elapse when a case is still in DRAFT state, the System automatically deletes the Case. This will save on the System Space.

2.7 Completed Cases in ECCMIS for the Month of March, 2022

The **Figure 7** below summarizes the number of completed cases in ECCMIS during the month of March, 2022.

COURT LEVEL/LEADING JUDGE	SUBMISSION DATE	CASE FILING DATE	CASE WF STATE NAME	CLAIM	CASE COMPLETION DATE	# OF COMPLETED CASES
Chief Magistrates Court	22 Mar 2022 12:37	23 Mar 2022 18:08	Judgment/Ruling delivered / Closed	UNCONDITIONAL LEAVE	23 Mar 2022 18:15	2
Court of Appeal/Constitutional Court	17 Feb 2022 00:00	17 Feb 2022 00:00	Judgment/Ruling delivered / Closed	THE FAILURE OF THE ELECTORAL COMMISSION OF UGANDA TO REVIEW THE DIVISION OF UGANDA INTO CONSTITUENCIES	30 Mar 2022 16:13	
High Court	14 Mar 2022 16:30	14 Mar 2022 16:56	Judgment/Ruling delivered / Closed	TRESPASS	31 Mar 2022 16:43	4
Supreme Court	30 Nov 2021 00:00	30 Nov 2021 00:00	Judgment/Ruling delivered / Closed: Taxation	application for extension of time	18 Mar 2022 16:05	
Total						6

Figure 7: Number of Completed case in ECCMIS during the month of March, 2022

2.8 Online Payment and Non-Tax Revenue Collection

The **Table 4** below summarises the Collection of Non-Tax Revenue for the 3rd Quarter of the FY2021/2022. It is evident from the **Figure 8** below that the Revenue collected in the month of March, 2022 is higher than that collected in the months of January and February, 2022.

Table 4: Non-Tax Revenue (NTR) for 3rd Quarter FY2021/2022

ITEM	TAX HEAD	Amount Paid		
		January	February	March
142216	COURT FILING FEES-	181,377,251	280,108,656	387,456,492
142218	ADVOCATE LICENCE-	2,930,500	14,981,000	22,193,300
142218	COURT BROKERS & BAILIFF-	8,835,000	3,138,000	1,690,500
143101	COURT FEES & FINES-	194,928,947	277,549,767	417,749,183
145003	FAMILY MAINTENANCE-	182,000	49,800	46,800
145003	MISCELLANEOUS-	1,151,000	2,505,600	2,422,000
145003	OTHER COMMON FEES-	420,040	229,840	375,030
145003	TENDER FEES-	300,000	1,500	200,000
	TOTAL	390,124,738	578,564,163	832,133,305
	CASH BAIL DEPOSITS-	344,249,500	458,232,000	429,137,800
	GRAND TOTAL	734,374,238	1,036,796,163	1,261,271,105

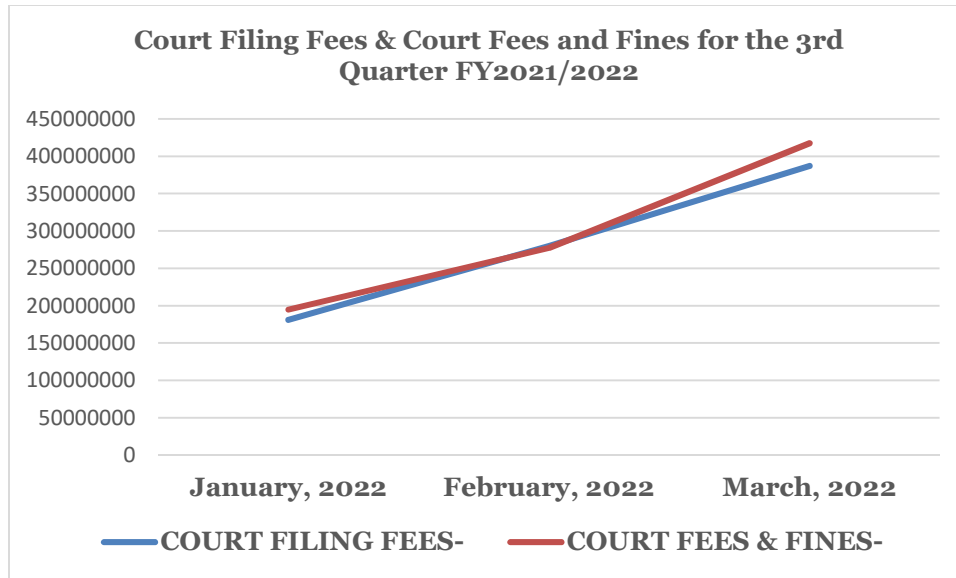


Figure 8: Increased Court Fees in March, 2022

Court Fees Payment Modes for the month of March, 2022

The **Table 5** below summarizes the different Payment Modes that were used to pay Court Fees in the month of March, 2022. It is evident that 21.3% of Court Fees were paid using Electronic Payment.

Table 5: Court Fees Payment Modes for the month of March, 2022

S/No.	Payment Mode	Count of the Number of Payments	Percentage of payment per Mode
1	CASH	16815	77.5%
2	DEMAND DRAFT	254	1.2%
3	Mobile Payment	255	1.2%
4	Point of sale (POS)	4231	19.5%
5	VISA/MASTERCARD Payment	128	0.6%
	Grand Total	21683	100.0%

2.9 Meeting with the Members of the Uganda Law Society

The Uganda Law Society wrote a Letter to the Chief Registrar on some challenges they faced with the ECCMIS and made some Recommendations. These were:

- 1. The earlier Court files and records (filed under the Court Case Administration System (CCAS)) have not been integrated in the ECCMIS, which makes it impossible to file matters arising from the old matter. An advocate/litigant cannot file any interlocutory**

application for example application for interim orders, stay of execution, taxation application etc resulting from the old case files.

Response

The ECCMIS requires that from its Go-Live all new filings including new cases and any new document/filing to an on-going file should be electronic. All that is required is the Advocate/Litigant to be related to that particular case imported from the CCAS into the ECCMIS, so that he/she is enabled to carry on with any new or fresh filings about the particular case he has been related to.

The relation of Advocate/Litigant in the ECCMIS is done by the ECCMIS Team in the ECCMIS Kiosks at the Court Stations/Divisions where the ECCMIS is operational or the ECCMIS Service Desk through the on **Email: eccmis@judiciary.go.ug** or the **toll free lines: 0800 225 587**.

- 2. Where an account is created by an advocate/litigant, he/she receives a confirmation email but without a link to enable them verify.**

Response

This occurred at the moment that the colours of the activation button and the background were the both white. This has been corrected and the two colours are now different.

- 3. If anyone tries out the demo, they cannot open up a new account in the real version. The demo and the real version appear to still be interlinked**

Response

The two environments are not interlinked. The inability to open up a new account in the real environment is caused by the following:-

- i. It was observed that Advocates thought that an account has to be created in each of the Court/Divisions/Court Stations where they had matters, this is not correct. You create an ECCMIS Account once and it is used for all you activities or operations on the ECCMIS no matter what Court/Division/Court Station.
- ii. It was also observed that some Advocates still operated on the Demo environment where creation of account could not complete because the account was already created during their training sessions. Hence the need to differentiate the two environments.

Link for the Live/Real Environment: <https://eccmis.judiciary.go.ug>

Link for the Demo/Training Environment: <https://eccmis1.judiciary.go.ug>
Efforts are being made to differentiate the two environments at logon.

- iii. Delay to activate account. It was also observed that some Advocates still operated on the Demo environment where creation of account could not complete because the account was already created during their training sessions. Hence the need to differentiate the two environments.

4. **The details of the advocates and law firms have not yet been captured by the system. Although, we had been previously assured in the trainings about ECCMIS that the details of all advocates and law firms would be acquired from the Chief Registrar's Office and captured in the system, this seems to have not been done. This is a loophole where masqueraders and non-advocates can exploit and get registered in the System.**

Response

The ECCMIS is designed to allow for the attachment of the PC as other documents. ECCMIS further puts the responsibility to validate the Advocate(s) including their PCs and Bailif(s) including their Certificates to the presiding Judicial Officer through the attached PC or Certificate respectively. The design of the ECCMIS is also ongoing to cater for an automatic relay in real time to the presiding Judicial Officer the particulars of the PC/Certificate (*Certificate Number, Name of Certificate Holder and Validity Period*) automatically picked from the Chief Registrar's System.

However, the registration on to the ECCMIS is open to everyone including the Self Represented Litigants for Cases such as Small Claims Procedure.

5. **When one is adding a Party, for example a defendant that they do not represent, the system requires their National Identification Number (NIN) which can hardly be within the knowledge of the plaintiff's advocate**

Response

The field for National Identification Number (NIN) is optional (Not mandatory) hence can be left unfilled and the task will be completed.

6. **The system seems to have not taken care of joint instructions where different advocates and law firms represent one client. It only captures details of one advocate per case.**

Response

The ECCMIS provides for an option to add as many Advocates/Law Firms that may represent the Client.

- 7. There is no alternative provided for by the system when it comes to the process of service of for example summons upon an individual where such an individual insists that the summons should be served upon his/her advocate.**

Response

The online Service provides for the option to select all that you want the service to be effected for example individual, her/his advocate/Law Firm. All these can be selected to receive the service.

- 8. The system is too slow and it takes a lot of time loading documents.**

Response

It was observed that concurrent User traffic to the ECCMIS was not as expected as parties anxiously accessed ECCMIS to perform actions like opening account at the same time. This has been taken care of and the speed of the ECCMIS will be better going forward.

My Lord, we therefore recommend that:

- 1. All matters arising from the old files (filed before the 1st day of March, 2022) should be filed in accordance with the old system until the same has been integrated with the new system. This is due to the challenge in filing applications like Interim Orders and stay of execution which delays justice in the case where the system rejects the said application because the main file was filed prior to 1st March, 2022.**

Recommendation

As described above, the ECCMIS process is that the Advocate/Litigant has to be related to the old Case by the ECCMIS Teams at the ECCMIS Kiosks at the Court/Division/Court Station or through the ECCMIS Service Desk through the on **Email: eccmis@judiciary.go.ug** or the **toll free lines: 0800 225 587**. Once the Advocate/Litigant has been related to the case he/she can now proceed and carry out any online filing (e-filing) that will be submitted to the Court online.

- 2. Parties who have failed to file using the system and with the help of the ECCMIS Teams and have or may be caught up by time limitation should be allowed to file matters in the old system, to avoid filing out of time. ALTERNATIVELY, Court Registry officials could receive the said documents pending their upload onto the system.**

Recommendation

All filings must be done online. It is only in exceptional circumstances that the guidance of the Registrar/In-Charge of the Court may be sought

Way Forward

The Chief Registrar organized a meeting with the Members of the Uganda Law Society with the ECCMIS Technical Committee Chaired by the ECCMIS Focal Point Officer (HW. Rosemary Bareebe) and discussed the above responses.

It was observed that most of the Advocates had no ECCMIS UserNames and hence had never logged on Never used the ECCMIS. It was agreed that:-

- i. There was need for continuous training of the Advocates and the Public on the ECCMIS operations. The Judiciary agreed to train in batches of 20No. Members seconded by the ULS at its ECCMIS Operations Center on agreed dates set by the ULS;
- ii. Continuous feedback on any required ECCMIS system modifications from the Members of the ULS
- iii. ULS Members to register and use the ECCMIS; and
- iv. The Members of the ULS to make use of the ECCMIS Kiosks at the Court as well a the ECCMIS Call Center accessed via the **Email: eccmis@judiciary.go.ug** or the **toll free lines: 0800 225 587.**

2.10 Report from the ECCMIS Call Center

The ECCMIS operates a Call Center to which the ECCMIS Users both Internal and External call for assistance. For the period 1st March, 2022 to 19th April, 2022, the Center has received a total of 421No. requests for assistance in the ECCMIS areas as summarized in **Figure 9** below.

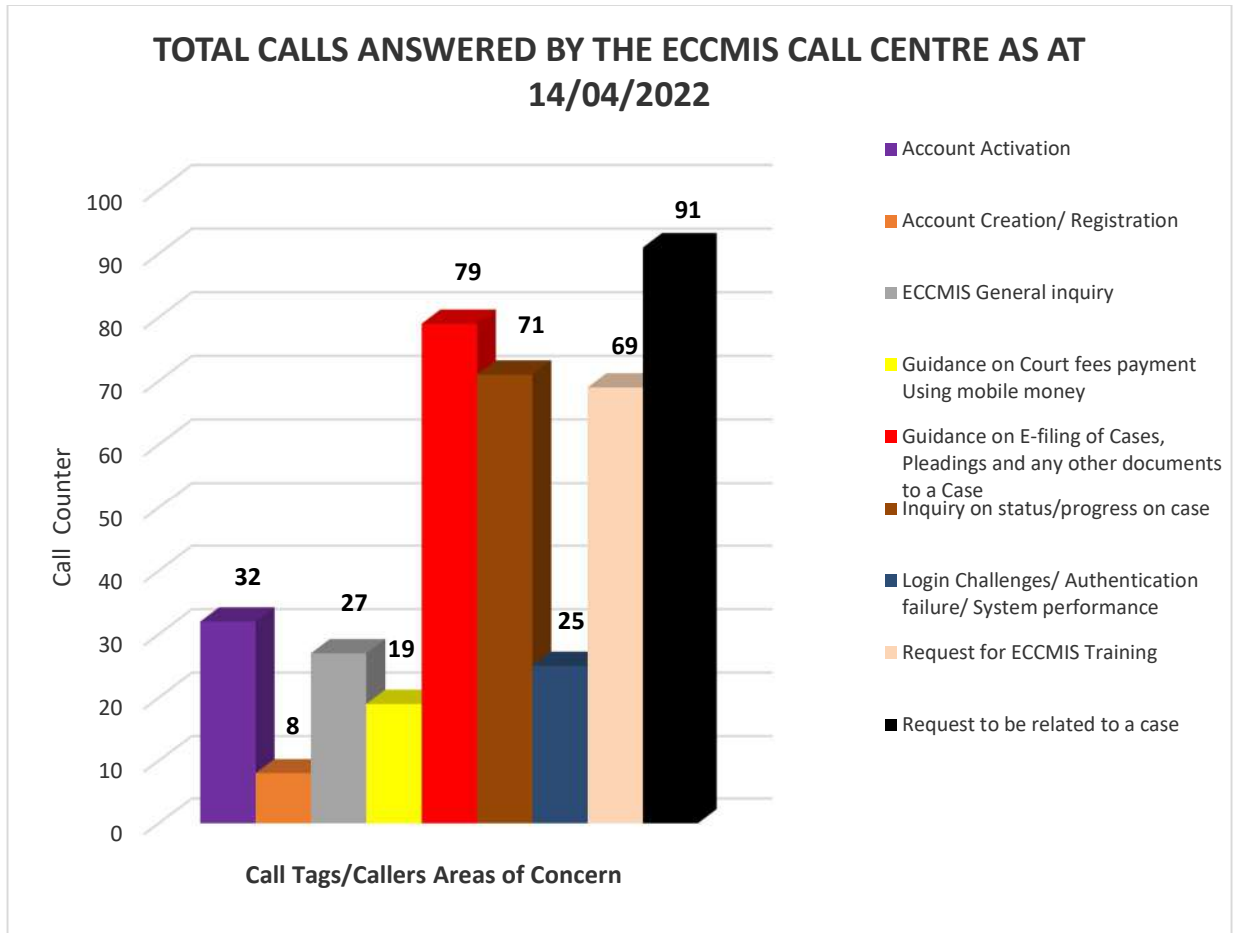


Figure 9: Recorded Request for Assistance to the ECCMIS Call Centre

Implications

It is evident from the ECCMIS Call Center records that there is need for that training on ECCMIS for both Internal and External Stakeholders.

Training Modes such as; Physical Training at the ECCMIS Kiosks, Online Trainings, Video Clips have been used.

Other ECCMIS Training Modes could be suggested for both the Internal and External Stakeholders.

2.11 The ECCMIS System Features and Proposed Modifications

Since the ECCMIS Launch, the ECCMIS Technical Committee and the Judicial Officers including the other Judiciary Staff have feedback on the ECCMIS design. These include:-

Feedback on Advocate/Law Firm's Process Servers

The ECCMIS only provides for the Judiciary Process Servers for service.

The Advocates/Law Firms request that Process Servers should also be included in the ECCMIS to help in Process Service.

Creation of Court Sittings

In the ECCMIS, it is the role of the presiding Hon. Judge to create Court Sittings.

However, the Hon. Judges have expressed reservation on taking up this role as it so tedious. They have recommended this role to be assigned to their Court Clerks.

Signing of Hearing Notices

In the ECCMIS, it is the role of the presiding Hon. Judge to sign hearing Notices.

However, the Hon. Judges have expressed reservation on taking up this role as it so tedious. They have recommended this role to be assigned to the Registrar.

Continued Manual Court Fees Assessment by the Court Cashiers

In almost all Court Stations, the Cashiers have continued to manually access Court Fees and advise litigants to pay off the ECCMIS.

It needs to be encouraged that all Court Fees assessment and payment should be done online on the ECCMIS.

Concerned of the ECCMIS Data Security

ECCMIS Users both Internal and External have expressed concern on the ECCMIS data security.

It is correct that ECCMIS Data Security is a concern to all. However, ECCMIS is an e-Government service which attracts attention from the different players in the IT Field. The ECCMIS is protected at a National Level under the management of the best Government IT Security Experts and Teams.

ECCMIS BackUps are done at the required frequencies to guarantee a minimal System Recovery time in case of a disaster.

Linking of Advocates of the Old On-Going Files

This is an on-going exercise as and when need arises. It is carried out by the Judiciary Technical Staff and can not be automated as the identity of one requiring to be linked to the Old File has to be verified.

Advocates need to be advised that whenever need arises to be linked to the File, the ECCMIS Kiosks Staff have to be notified or the ECCMIS Call Centre Staff.

Missing Court Fees in the ECCMIS

It has been observed that some Court Fees are missing in the ECCMIS.

On a continuous basis, any missing identified Court Fees are added into the ECCMIS.

The ECCMIS Technical Committee also awaits the approval of the Revised Court Fees Structure by the Hon. The Chief Justice. This will be incorporated into the ECCMIS.

Access to ECCMIS Reports

The ECCMIS provides options for Pre-defined and Adhoc Reports.

Currently the ECCMIS Predefined Reports are being customizes from the general entire Judiciary to options limited to the individual Court/Division as default and option for the General Report.

Request by Advocates to view on the Case File that are NOT Yet Validated but have been submitted for validation.

The ECCMIS makes provision for viewing of documents that have been validated. However, it is requested that once documents have been submitted for validation, them they should be granted access even if the documents have not yet been validated.

The ECCMIS Technical Committee seeks Guidance on this requirement from the Advocates.

Request by Judicial Officers allocated to a matter to view on the Case File that are NOT Yet Validated but have been submitted for validation.

The ECCMIS makes provision for viewing of documents that have been validated. However, it is requested that once documents have been submitted for validation, them they should be granted access even if the documents have not yet been validated.

The ECCMIS Technical Committee seeks Guidance on this requirement from the Advocates.

ECCMIS Priority Cases e.g Interim Orders.

Currently the ECCMIS does not track track these cases but have been left to the discretion of the Judicial Officers.

The ECCMIS Technical Committee seeks Guidance on how these high priority cases should be reflected in order to capture the quick attention of the Judicial Officer/Staff handling the Case.

Adding Pleading Types/Documents to ECCMIS

The ECCMIS is currently in the state of actual usage by the Users. Observation of any missing pleading types, documents is one of the major identifications/tasks of this stage. These have been added as identified.

It should be noted that the Cluster 2 and 3 Court Stations will meet an already complete ECCMIS as a result of the work that Cluster 1 Users have performed.

Any missing documents types will continuously be added as and when identified.

ECCMIS User Permissions

Taking into consideration the Security nature of the ECCMIS, access to the ECCMIS resources is via the ECCMIS User permissions that have been assigned.

These permissions will continue to be assigned and re-assigned as a means of guaranteeing the ECCMIS Security.

ECCMIS User Names

The ECCMIS has created UserNames that are NOT preferred by the Users. Users have proposed changes to their preferred ECCMIS UserNames.

This is under observation and preparation in order not to lose the attached imported cases under the un-preferred UserName.

This is a high level request and being ungently tracked by the Consultant.

2.12 ICT System to Support the ECCMIS Operations

Internet:- The target of the ICT systems is to provide a 99% ECCMIS availability. However, this has been challenged by Internet interruptions at some Court Stations. It is also evident that apart from the Court rooms, the Chamber/Offices of the ECCMIS Users in the Judiciary have to be provided with wireless internet in addition to the already existing cable internet network. This will enable the officers use their mobile gadgets also.

Laptop Computers:- The Judiciary has provided laptops to the Judicial Officers including those in the Cluster 1 Court Stations. Those that were lost, obsolete have been replaced.

2.13 ECCMIS Media Talk Shows

A number of Public Awareness Programmes on Radios have been carried out in the month of April. These are summarised in the **Table 6** below.

Table 6: ECCMIS Public Awareness Programs carried out in the month of April, 2022

S/No.	Date	Time	ACTIVITY	TV STATION/RADIO	RESPONSIBLE OFFICER
1	1st April 2022	8pm	Radio Program	CBS	HW Jamson and Joseph Ssenabulya
2	4th April 2022	7pm	Radio Programme (On the Spot)	KFM	HW Bareebe and Julian Rweju
3	5th April 2022	7pm	Radio Programme (Spectrum)	Radio One	HW Jamson Karemani and Julian Rweju
4	11th April 2022	4pm	Radio Programme (the Drive)	Capital Radio	HW Jamson Karemani and Julian Rweju
5	20th April 2022	8am	Radio Programme(Breakfast show)	Capital Radio	HW Jamson Karemani and Julian Rweju

Implications

From the above table, it is evident that through the Media, its is a one way communication from the Judiciary as represented by the Responsible Officers. It is also observed that this is only communication to those that listen to such radios.

It is planned that Open Barazas in the different areas of the Country will be offer a detailed and wides ECCMIS message to the Public.

2.14 ECCMIS Training

A number of organised Advocates that include Uganda Revenue Authority (URA) and Shonubi & Musoke Company Advocates have approach the Judiciary in need of ECCMIS Training at their Premises.

Implications

Public request for training of ECCMIS (at their premises) to the Judiciary need to be encouraged. It will be cost neutral to the Judiciary EXCEPT only in form of allowances to the Training Team. The requesting Firm/Organized Group/Entity need NOT pay and fees to the Judiciary nor its Staff for the ECCMIS Training.

2.15 ECCMIS BreakFast Meetings by the ECCMIS Technical Committee

The ECCMIS Technical Committee has continued to hold daily Online ECCMIS BreakFast meetings to address and issues at the different Court Stations.

3.0 ECCMIS ONGOING WORKS WITH THE CONSULTANT**3.1 Customization of the ECCMIS for an E-File**

An E-File (a single file containing all the different documents on a Case File with an Index) for the ECCMIS Case File has been customised and will be deployed on the Live ECCMIS Environment on the Friday at 8:00pm

Uganda Time. This will enable offline access to the case file even off the ECCMIS.

3.2 Landing Screen for the Internal ECCMIS Users

It is evident that the Landing Screen in the ECCMIS (once you log-on) is the “**Cases Pending My Action**”. This has been now customised to an **ECCMIS Dashboard** that provides you with a summary of statistics about your Court. This feature will also be deployed on the Live ECCMIS Environment on the Friday at 8:00pm Uganda Time.

